

Access Training & Logistics Pty Ltd is committed to improving services to you and future learners. If you have a concern about any part of the services provided to you, please read the Access Training & Logistics Pty Ltd complaints & appeals procedures.

If for some reason you are unable to talk about the concerns and you would like an Access Training & Logistics representative to follow up the matter, please complete and return the following form to:

Access Training & Logistics Pty Ltd  
114 Yarra Street  
Geelong Vic 3220

For telephone inquiries please contact  
Sophie Fisher  
Telephone: 1300 853 031  
Email: [sophiem@accesstraininglogistics.com.au](mailto:sophiem@accesstraininglogistics.com.au)

Name \_\_\_\_\_

(Your name and address must be included for follow up purposes)

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Comments:

(Please describe your concerns in the area provided below)


Describe any efforts you have made to resolve your concern:


Date of incident or concern: \_\_\_\_\_

Signature: \_\_\_\_\_